

## Expression of interest

We herewith declare our interest in bidding in the scheduled GIZ invitation to tender below:

**Brief project title:** Capacity Building, Talent Management and Leadership Development through different skill upgrading Trainings,

**Project processing no.:** 94.9064.0-001.00

**Reference no.:** 83254509

**Place of assignment :** Addis Ababa, GIZ Compound, Kazanchis

**Period of assignment:** Two Years

**Deadline for submission:** 7<sup>th</sup> of April 2017, 16:00

To ensure efficient processing, please observe the notes at the end of this document

1. **Company name and address**

--

2. **Commercial details**

	2015	2016	2017
Annual turnover in ETB			
Operating profit in ETB			
Equity capital in ETB			
Outside capital in ETB			

3. **Number of employees**

	Average 2015	Average 2016	Average 2017
Permanent staff			
Staff on limited-term project contracts			

4. **Brief company profile (max. 20 lines) if your company has not worked for the GIZ before/within the last two years**

--

5. **10 reference projects in the last 5 years in the sector and/or in the region**

<b>Project title and client</b>	<b>Focus / scope of tasks</b>	<b>Region</b>	<b>Period</b>	<b>Order value in ETB</b>

6. **Brief profile and name of key staff member for backstopping the above project at your company headquarters**


7. **Contact person for queries**

**Name:** \_\_\_\_\_  
**E-mail:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_

**We herewith affirm that the above data are true and complete**

### **Notes on completing the expression of interest**

Please limit your expression of interest to only relevant documents at this stage, do not submit any further attachments (curriculum vitae etc.).

The following documents are mandatory:

- A valid business licence
- VAT registration certificate
- TAX PAYER registration certificate.

We request that all documents submitted have your company stamp on every page.

**WELL COMPILED INFORMATION ON YOUR COMPANY IN THE EoI FORM WILL MATTER**

We look forward to hearing from you.