

GIZ Form to fill the “Expression of interest”

We herewith declare our interest in bidding in the scheduled GIZ invitation to tender below:

Brief project title: Design and plan the digitalization of Herbarium Specimens by identifying the suitable equipment and software for digitalization and storage of data; provide in-service training for up to 4 Laboratory Technicians.

Project processing no.: 12.9761.3-003.00

Contract Processing no.: 83274548

Place of assignment: Addis Ababa

Period of assignment: 15.12.2017 - 15.03.2018

Deadline for submission: 01 December 2017, 16:00hrs

Submitting Mode: In a sealed envelope, to GIZ Office, reception desk.

To ensure efficient processing, please observe the notes at the end of this document.

1. Company name and address / Entry No. in Commercial Register

2. Commercial details

	2015	2016	2017
Annual turnover in EUR			
Operating profit in EUR			
Equity capital in EUR			
Outside capital in EUR			

3. Number of employees

	Average 2015	Average 2016	Average 2017
Permanent staff			
Staff on limited-term project contracts			

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4. **Brief company profile (max. 20 lines) if your company has not worked for the GIZ before/within the last two years**

5. **10 reference projects in the last 5 years in the sector and/or in the region**

Project title and client	Focus/scope of tasks	Region	Period	Order value in EUR

6. **Brief profile and name of key staff member for backstopping the above project at your company headquarters**

7. **Contact person for queries**

Name:

Email:

Phone:

We herewith affirm that the above data are true and complete

Notes on completing the expression of interest

Please limit your expression of interest to a maximum of four pages and do not submit any further attachments. If you are declaring your interest within the framework of a consortium, please supply the details requested above for each partner separately, and name the lead partner.